



## MEMORANDUM

**DATE:** September 06, 2006

**TO:** G. Daniel Ojeda, Director of Public Works / City Engineer

**FROM:** Elias Saikaly, CIP Manager

**SUBJECT:** Weekly Progress Report – Senior Citizen Center  
Construction Project

### **ACTIVITIES THIS WEEK:**

The weekly construction meeting was not held this week as agreed by Wang Milestone Construction, Steinberg Architect and the City of Lynwood due to the Labor Day Holiday.

### **ACTIVITIES THIS WEEK:**

Subcontractor is polishing the exterior stucco. Prime contractor is placing insulation materials and installing dry walls. Contractor and SubContractors continued to complete all rough HVAC, plumbing and electrical work.

### **PROJECTED ACTIVITIES NEXT WEEK:**

Rough HVAC and plumbing and electrical is continuing. Placement of insulation materials and the installation of drywalls.