



FORCLOSED/ABANDONED PROPERTY REGISTRATION FORM

LMC Section 3-32 requires the registration and maintenance of abandoned properties.

Please return this completed form to:

CITY OF LYNWOOD-BUILDING DIVISION
11330 BULLIS ROAD
LYNWOOD, CA. 90262

If you have any questions, call us at (310) 603-0220.

Table with 6 columns: License No #, Account#, Date Permit Issued, Check #, Processed by, Date Received

Table with 2 columns: Site Address, Parcel Number, Owner of Record

Status (Circle applicable description) Abandoned [ ] Vacant [ ] Secured [ ] Open and Accessible [ ]
Utilities On [ ] Off [ ] Electricity On [ ] Off [ ] Water On [ ] Off [ ] Gas On [ ] Off [ ]

Owner/Beneficiary/Trustee

Applicant's Name (Last, First, Middle), Home Phone, Business Phone, Address, Cell Phone, Fax, Social Security #, Driver's License, Corporation No.

Local Property Manager

Management Company, Business Phone, Fax Number, Address, Agent or Contact, Direct Line, Cell Phone

Default Information

Police/Fire Department is Notified of the Alarm by the following:

Table with 2 columns: Recording Date, Document Number, Trustee Sale Date, Trustee Sale Number, Auction Location, Auction Date, Minimum Bid

Alarm Company Information

Alarm Company that Services Alarm, Address (Street Address, City, State, Zip Code), Telephone, City Business License #, Consumer Affairs #, Alarm Company that Monitors Alarm, Address (Street Address, City, State, Zip Code), Telephone, City Business License #, Consumer Affairs #

EMERGENCY TELEPHONE NUMBERS: (Responsible representatives (other than applicant) who will be responsible for maintaining the property)

Table with 5 columns: Name (Last, First, Middle), Home Phone, Bus. Phone, eMail, Cell Phone

This Application Cannot be Processed Unless All Sections are Complete
The above information is true and correct to the best of my knowledge.

(Applicant's Signature)

(Date)

FEES: \$250.00

**ORDINANCE NO. 1611**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNWOOD ESTABLISHING A FEE FOR VACANT PROPERTY REGISTRATION**

**WHEREAS**, the presence of vacant, abandoned real property leads to unauthorized entry into, occupation of and destruction of real property, creating an immediate danger to public health and safety; and

**WHEREAS**, the presence of vacant, abandoned real property can lead to decline in the neighborhood, creates a public nuisance, lower property values, and discourages potential buyers from purchasing a home adjacent to or in neighborhoods with vacant, abandoned residences; and

**WHEREAS**, the City intends to track vacant property registered with the City in order to protect the public health and safety; and

**WHEREAS**, the City has identified an efficient method of registering and tracking vacant properties that requires the implementation of a new processing fee; and

**WHEREAS**, the actual and direct costs to provide this service by the City has been calculated and analyzed; and

**WHEREAS**, the costs included within the fee include staff item, including labor and overhead, materials for the processing of the registration application and staff time for an initial inspection of the property which is the subject of the application for registration; and

**WHEREAS**, the cost of the services provided for processing of the registration application and for an initial inspection of the subject property do not exceed the fee established through this resolution.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNWOOD DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** That the City Council of the City of Lynwood does hereby establish a processing fee for registering vacant properties in the following amount:

**Vacant Property Registration Fee \$250.00**

First read at a regular meeting of the City Council held on the 7<sup>th</sup> day of April, 2009 and adopted and ordered published at a regular meeting of said Council held on the 21<sup>st</sup> day of April, 2009.